

Regular Meeting – A.M.April 7, 2008

A Regular Meeting of the Municipal Council of the City of Kelowna was held in Meeting Room No. 3, 1435 Water Street, Kelowna, B.C., on Monday, April 7th, 2008.

Council members in attendance: Mayor Sharon Shepherd, Councillors Andre Blanleil, Barrie Clark, Colin Day, Brian Given, Carol Gran, Robert Hobson*, Norm Letnick and Michele Rule.

Staff members in attendance were: City Manager, Ron Mattiussi; City Clerk, Allison Flack; Deputy Clerk, Stephen Fleming*; Director of Financial Services/Interim Director of Planning and Development Services, Paul Macklem*; Director of Works and Utilities John Vos*; Interim Airport General Manager, Sam Sammadar*; Manager of Community Development and Real Estate, Doug Gilchrist*; Manager, Policy, Research & Strategic Planning Signe Bagh*, Wastewater Manager, Bill Berry*; and Council Recording Secretary, Arlene McClelland.

(* denotes partial attendance)

1. CALL TO ORDER

Mayor Shepherd called the meeting to order at 10:17 a.m.

2. Councillor Day agreed to check the minutes of the meeting.

3. REPORTS

3.1 City Clerk, re: Sister City RFP – Terms of Reference

Staff

- Masters level student from University of Victoria to work on this for credit did not work out. We are back today as requested, with tasks for consulting RFP. RFP will be posted to the website, Civic info, BC Bid, local newspaper and post secondary institutions.
- RFP will go out this week.
- The timeline of coming back to Council will be mid-summer.

Moved by Councillor given/Seconded by Councillor Rule

R311/9/08/04/07 THAT Council receive the information on the Sister City RFP – Terms of Reference.

Carried

Council:

- Mayor of Kasugai is unable to visit in July but will be able to visit in August with student delegation.

3.2 City Manager, re: Meeting with Developers prior to Applications being submitted

Staff:

- There is a rumour circulating that the only way to get business done is to speak first to Council and then put in an application.
- Cautioned Council against meeting with people unless they've made an application. or at least spoken with Planning staff first.
- If a developer has a problem with Planning not returning phone calls the City Manager will deal with this.
- Changing some of our procedures in Planning. When we meet with developers we are scheduling who is coming to the meeting before they walk in the door and we want an agenda and what their objective is. Someone will be appointed to

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take notes during the meeting and within 48 hours those notes are circulated to confirm what was agreed upon.

Council:

- Developers come forward earlier to see if the idea would even be favourable but we must not commit to supporting.
- Confirmed that they should ask basic questions such as, have you talked to Planning; do you have an application in process?
- Staff to report back on timelines on applications that are in stream.

4. RESOLUTION CLOSING THE MEETING TO THE PUBLIC

Moved by Councillor Gran/Seconded by Councillor Day

R312/08/04/07 THAT this meeting be closed to the public, pursuant to Section 90(1) (a), (e), (k) of the Community Charter for Council to deal with matters relating to the following:

- Position Appointment
- Acquisition/Disposition/Expropriation of Property
- Potential Provision of a Municipal Service

Carried

5. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 11:08 a.m.

The meeting was declared terminated at 12:15 p.m.

Certified Correct:

Mayor

City Clerk

/acm